



# DEPARTMENT OF PHYSICAL EDUCATION AND ATHLETICS

STANFORD UNIVERSITY

STANFORD, CALIFORNIA 94305

November, 1967

Dear Coach:

As in the past, we would welcome your recommending to us your outstanding trackmen. For your convenience in doing this we are enclosing a self-addressed "Track Prospect Card." It would help us greatly if you would include on this card, along with each boy's best marks, your evaluation of their ability, desire, and potential to become a collegiate track champion.

Because we have a high academic entrance requirement we would further appreciate your recommending only those who have a "B" (3.0) or better grade point average including solid subjects. This may require your checking with the school counselor; but we would greatly appreciate this extra effort on your part as it would not be fair for us to encourage anyone to make application if they did not meet these standards.

After receiving your recommendations we will personally contact each prospective student-athlete; and it has been our policy to send a copy of the correspondence to the coach of each prospect. Meanwhile, following are the basic requirements for admission and application deadline dates which we would appreciate your advising those whom you recommend to us to read and follow as soon as possible.

1. The Scholastic Aptitude Test (SAT) is a Stanford entrance requirement, therefore, we urge each prospect to arrange with their counselor to take this test during one of the following administrations: November, December, but not later than January. The College Entrance Examination Board requires arrangements to take the test be made at least one month in advance of the test date; at that time they should request the scores be sent to our Office of Admissions.
2. To give our Office of Admissions some criteria for a preliminary evaluation of their qualifications for admission, we request that they have an unofficial copy of their transcript forwarded c/o Mrs. Dorothy Lambert right away.
3. They should also write to the Director of Admissions for an application form and general bulletin. The application and all personal recommendations must be received by March 1. The deadline date for those wishing to receive financial assistance is February 15; and their parents or guardian must have filed a "Parents' Confidential Financial Statement" by the first part of February. California students wishing to receive financial help should file for a "State Scholarship" by the first part of December. They should be able to acquire this form and information about scholarships from their school counselor.

Track Coach

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In closing, we want to thank you in advance for your recommendations, and in order for us to have the opportunity of helping a worthy student-athlete attend Stanford please return the prospect card by December 1st for those graduating in 1968. Also, remind them of the importance of fulfilling all of the requirements for admission ahead of time in order to have their record complete. Also, you might post this letter on your track or athletics bulletin board if you feel it would help us.

Cordially yours,

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Payton Jordan  
Director of Track

PJ:B:dw

P.S. Our annual "High School--Junior College Track Day" is Saturday, May 13, 1968 for the Stanford vs. UCLA dual meet at the Stanford Stadium. An invitation to be guests of Stanford-UCLA for this fine competition will be in your hands the first week in March; and we trust that you will make plans now to have your team with us for this meet.