

ATTN: BOYS' ATH. DIRECTOR

CENTRAL COAST SECTION, CIF
124 WEST LATIMER AVENUE
CAMPBELL, CALIFORNIA 95008

VERY IMPORTANT

PLEASE READ
CAREFULLY

May 27, 1980

TO: Principals, Athletic Directors (2)

RE: Athletic Eligibility, Transfer Students,
Attached By-Law
Attached Application

FROM: Larry Rice

Ladies and Gentlemen,

The Board of Managers adopted the attached By-Law on May 8, 1980. The By-Law establishes a different procedure for Waiver of ineligibility for transfer students. Please take a moment or two to read the By-Law and Application for Waiver-Residential Eligibility. Approval of this Application is the ONLY way an ineligible transfer student may become eligible at his/her new school.

Transfer eligibility rules are simple! If each person remembers the basics, we will have no surprises (or forfeits).

The ONLY immediately eligible transfer students are those who transfer from one high school to another because they are compelled to move as a result of:

- 1) A bona fide change of residence of the parents.
- 2) A Board of Education (Trustees) ruling which compels a transfer.
- 3) The first transfer to or from a 24 hour boarding school.
- 4) Foreign exchange students in AFS, YFU, AND IFFE program (See CIF 212).

ALL (repeat - - - ALL) other transfer students are NOT ELIGIBLE at their new school. THERE ARE NO EXCEPTIONS to this general statement. There is no such thing as "Principals agreement", "adjustment transfer", "inter-district agreement", etc. etc.

You will note that the Application is specific as regards: 1) the student is responsible for all processing; 2) the Application must be complete when submitted; 3) Appeals, if any, will be heard only as provided by the Application and By-Law.

The attached Application replaces CCS forms 212, 214-15, 220, 221, 222, 225, and 226. Please destroy the old forms as they will not be accepted in the future.

If you have questions regarding this By-Law and Application, please call. A review of the above basic statements may resolve any such questions.

CENTRAL COAST SECTION, CIF
124 WEST LATIMER AVENUE
CAMPBELL, CALIFORNIA 95008

INFORMATION BULLETIN
APPLICATION FOR WAIVER - RESIDENTIAL ELIGIBILITY

Please Read Carefully Incomplete applications will be returned.

1. The applicant (student) is forewarned that approval of application for waiver-residential eligibility is granted only under most unusual circumstances. CIF By-Law 214 is quite specific in declaring that students who transfer from one school to any other school are ineligible for 90 school days in their new school. The only exemptions from this rule occur when a student transfers to a new school because of a change of residence of the parent(s) to the new school attendance area or when the student is compelled to transfer due to Board of Education ruling. (No application for waiver - residential eligibility is required in these two exempt categories.) ALL OTHER TRANSFER STUDENTS must "sit out" 90 days in their new school or have CCS approval of their application for waiver-residential eligibility prior to competing.
2. This application and all required supporting material must be completed and sent to Central Coast Section, CIF Commissioner for review.
3. The student remains INELIGIBLE pending review, decision, and possible appeals. Student may not compete unless approval of waiver is granted by Commissioner or through the appeal process.
4. Several CIF By-Laws authorize CIF Sections to waive residence eligibility requirements. These are By-Laws 212(c), 215, 221, 222, 225, and 226 which are reprinted entirely on the reverse side of this information bulletin. All of the above By-Laws require that CIF Sections adopt rules and procedures for waivers of residence requirements, this Bulletin sets forth the Central Coast Section rules and procedures in this regard.

Central Coast Section Rules and Procedures, Waiver of Residential Eligibility Requirements.

1. Application for Waiver must be on the appropriate form and must be complete when submitted for review.
2. All required documents listed on application must be submitted with the Application.
3. Upon completed filing, the Commissioner will review the Application and grant or deny the Waiver based upon the information provided and other information which the Commissioner may require or obtain from any source. (Note: The Commissioner will approve Waiver for voluntary transfers as a part of a school district desegregation plan when a District Superintendent certifies such on the application.)
4. The Commissioner's decision to grant or deny the requested Waiver may be appealed to the Section Eligibility and Games Committee at its next regularly scheduled meeting. The Committee will meet on the third Friday of September and first Friday of December and March.
5. Decisions of the Eligibility and Games Committee may be appealed to the Executive Committee at its next regularly scheduled meeting. The Executive Committee will meet on the second Thursday of October, December and March.
6. In all cases, the total burden of establishing the merit of the request for waiver rests with the applicant (student). The Central Coast Section will not waive Residential Eligibility requirements except when the need to do so is obvious.

212. Residence Eligibility. A student has residence eligibility provided the student enters:
- the ninth grade of any California Interscholastic Federation high school from the eighth grade of any elementary school, or
 - the tenth grade of any California Interscholastic Federation high school from the ninth grade of a junior high school, or
 - any California Interscholastic Federation school as a foreign exchange student sponsored by the American Field Service, Youth for Understanding or International Fellowship Foreign Exchange. (Any other foreign student must be approved by the CIF Section.)
213. A student who marries and lives with the student's spouse has residence eligibility in the school in the attendance area in which the student resides.
214. A student who transfers from school A to school B without a change of residence on the part of the parents or legal guardian from school attendance area A to school attendance area B shall be ineligible in school B until the student has been in attendance at school B for a period of time equivalent to one semester (90 school days) from the date of transfer; this need not be confined to one semester. This rule also applies to students 18 years of age or older.
215. California Interscholastic Federation Sections that establish and define private and parochial attendance areas in terms of limited and restricted geographical areas of lesser dimension than the Section's geographical boundaries may establish rules and procedures to waive Rule 214 as set forth in (a) below. California Interscholastic Federation Sections that do not restrict private and parochial attendance areas may establish rules and procedures to waive Rule 214 as set forth in (b) below.
- The student may be eligible immediately provided:
 - The transfer involves the public school of the student's residential eligibility and a private or parochial school whose defined attendance area also includes the student's residence, AND
 - The student was eligible under all rules at the time of transfer, AND
 - The athletic eligibility is approved by BOTH principals of the two schools involved.
 - The student may be eligible for other than varsity competition provided:
 - The transfer involves the public school of the student's residential eligibility and a private or parochial school, AND
 - The student was eligible under all rules at the time of transfer, AND
 - The athletic eligibility is approved by BOTH principals of the two schools involved.
216. Transfer Eligibility. A student may have continuing eligibility provided the student is compelled to move from any school to a California Interscholastic Federation school:
- because of a bona fide change of residence of the student's parents or guardian from one school attendance area to another, or
 - because of a Board of Education ruling within a school district which has two or more high schools.
217. A high school student whose parents move from high school attendance area A to high school attendance area B has only a choice between attending high school A or B. The student is eligible if the student remains in high school A, or if the student enrolls and attends class immediately but not later than the beginning of the next school year in high school B.
218. A high school student who transfers to or from the status of a full-time resident at a 24-hour boarding school shall be residentially eligible immediately on the first transfer, but all residence requirements shall apply on any subsequent transfer. To be considered a 24-hour boarding school student, the student must reside in the boarding school for a period of 50 days immediately prior to the transfer.
219. If a student transfers to a high school in advance of the anticipated change of residence by the student's parents, the student shall become eligible when the parents actually complete a bona fide change of residence to that school's attendance area.
220. When a student eligible in school A transfers to school B and is residentially not eligible, the student may return to school A and be residentially eligible provided the student did not participate in an interscholastic athletic contest while at school B and provided the student's parents still reside in school A's attendance area. Each California Interscholastic Federation Section may, at its discretion, establish procedures for granting immediate eligibility when a student has participated in an interschool athletic contest in the second school.
221. Court Order. If court action requires a student to transfer from one school to another when there has been no corresponding change of residence on the part of the student's parents or legal guardian with whom the student has been residing, the student will be ineligible in the new school unless approved by action of the CIF Section. (A recommendation by a social worker of a welfare department for a change in residence would not constitute a court order.)
222. Legal Guardian. Whenever a student transfers from one high school to another and a new legal guardian is appointed for the student, the student will be ineligible in the new school unless approved by action of the CIF Section.
- If a student resides in one school district with the student's legal guardian and the legal guardian changes the official residence to another school district, the student could enroll in the new school and be immediately eligible.
 - If a student transfers from one school to another without the student's parents or legal guardian moving to the new school attendance area, the student will be ineligible even though a new legal guardian is appointed.
 - In all cases involving legal guardianship where the student is ineligible, request may be made to the CIF Section to review the situation for a possible waiver of the residence rule.
223. Continuation School Eligibility. While enrolled in a continuation school, a student is only eligible to represent the continuation school of attendance.
225. A CIF Section may grant immediate eligibility for transfers due to hardship provided that the CIF Section establishes rules and procedures regulating same. Hardship eligibility shall only be reviewed on an individual case basis.
226. A CIF Section may grant immediate eligibility for intradistrict and interdistrict transfers due to Board(s) of Education ruling, provided that the CIF Section establishes rules and procedures regulating same.

CENTRAL COAST SECTION, CIF
124 WEST LAYMER AVENUE
CAMPBELL, CALIFORNIA 95008

Student: _____
Last First Initial

APPLICATION FOR WAIVER, RESIDENTIAL ELIGIBILITY

1. Student's Name: _____ Telephone: _____
Current Address: _____
2. Transfer from: _____ School to: _____ School _____
3. Basis for Request (Check one or more)
 Familial Financial Legal Medical Other

4. Supporting material required:

Familial

- 1) Parent statement of specific family situation which has caused transfer.
- 2) Corroborating statement from knowledgeable uninvolved party, i.e., clergyman, social worker, probation officer, doctor, etc.
- 3) Corroborating statement(s) from school personnel who may have knowledge of the family situation.
- 4) Corroborating statement from another family member if reason for transfer involves a change of residence on the part of the student from one residence to another.
- 5) Corroborating statement from medical practitioner if transfer is caused by the illness or injury of a family member with whom the student now resides.
- 6) Any other statement or data which may help in establishing the need for transfer.

Financial

- 1) Parent statement of specific financial situation which has caused transfer.
- 2) Corroborating statement from knowledgeable uninvolved party, i.e., employer, accountant, financial adviser, etc.
- 3) Corroborating statement(s) from school personnel who have knowledge of the financial situation.
- 4) Any other statements or data which may help in establishing the need for transfer.

Legal

- 1) Parent statement of specific legal situation which caused transfer.
- 2) Corroborating statement of uninvolved parties, i.e., probation officers, social workers, attorneys, etc.
- 3) Corroborating statement from school personnel who are knowledgeable regarding the circumstances which require the transfer.
- 4) Copies of Court Orders which caused transfer.
- 5) Any other statements or data which may help in establishing the need for transfer.

Medical

- 1) Parent statement of specific medical situation which has caused transfer.
- 2) Corroborating statement from medical practitioner which states the medical situation which has caused the transfer. Such statement, in order to be considered, must indicate why a change of schools is indicated to the practitioner.
- 3) Corroborating statement from school personnel who are knowledgeable regarding the circumstances which require the transfer.
- 4) Any other statements or data which may help in establishing the need for transfer.

Continued on reverse side

Other

- 1) Statement from parent or guardian (or both) which gives a detailed explanation of the need for change of schools.
- 2) Using the Financial, Familial, and Medical categories above as guidance for required material, corroborating statements from knowledgeable parties which substantiate the need for transfer.
- 3) Certification of school district superintendent for voluntary transfer under district desegregation plan. (See 7 below)

5. Recommendations for Approval/Disapproval

- 1) Signature of "new" school principal _____

School

Recommendation
 _____ Approve _____ Disapprove
- 2) Signature of "new" school League Commissioner _____

League

Recommendation
 _____ Approve _____ Disapprove
- 3) Signature of "former" school principal _____

Recommendation
 _____ Approve _____ Disapprove
- 4) Signature of "former" League Commissioner _____

Recommendation
 _____ Approve _____ Disapprove

6. Certification of Application

This is to certify that the student named herein has effected the transfer of schools indicated above and that no person has used undue influence in an attempt to secure this student for purposes of athletic participation.

Signature of Parent	Date	Signature of Student	Date
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7. Required only when the Waiver is requested as a result of a voluntary transfer made under a school district desegregation plan.

Certification of District Superintendent

This is to certify that the transfer of schools described herein is made within the Voluntary Transfer-School Desegregation Policy enacted by the Board of Education of this District. Date of Enactment by Board of Education: _____

Signature, District Superintendent	Date	School District
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8. Routing of Application

The applicant is responsible for securing all required material, statements, signatures, and recommendations noted above. When complete, forward the Application and attachments to: Commissioner, Central Coast Section, CIF, 124 West Latimer Avenue, Campbell, Ca. 95008

Office Use Only

CENTRAL COAST SECTION	Approve	Disapprove
	Commissioner	Date

E/G:	Date	Action	E/C	Date	Action
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